

Report of the Director of People

External Funding Panel – 6 April 2016

COMMUNITY ACTION TRANSFORMATION FUND

Purpose:	To decide upon applications to the fourth round of funding of the Community Action Transformation Fund.
Policy Framework:	Medium Term Financial Plan; <i>Sustainable Swansea – fit for the future</i>
Reason for Decision:	To decide on the fourth round of applications to the Fund.
Consultation:	Finance, Legal, Access to Services.
Recommendation(s):	It is recommended that: 1) The Panel decide which of the applications submitted to the fund it wishes to support.
Report Author:	Spencer Martin
Finance Officer:	Mike Hawes
Legal Officer:	Wendy Parkin
Access to Services Officer:	Sherill Hopkins

1. Introduction

1.1 Background, Sustainable Swansea Fit For the Future

The scale of the financial, demographic and sustainability challenge requires the Council to adopt a radically different approach to previous years. An approach that focuses on:

- *The core future purpose of the Council*
- *The transformation of services and the model of delivery*
- *Greater collaboration with other councils and local organisations, community groups and residents*
- *And, above all, sustainable solutions with prevention at the heart of this*

This ambition is set out in *Sustainable Swansea – fit for the future*.

1.2 A number of Budget Principles underpin Sustainable Swansea, two of which are particularly relevant to the Community Action Fund:

- **Different Models of Delivery:** options will assess service provision (cost and outcomes) against other delivery models including: collaboration, outsourcing, partnering, community action
- **Personal Responsibility:** action is required to change behaviour and to increase the number of people and communities helping themselves as part of our approach to sustainability

1.3 Sustainable Swansea has four workstreams to achieve the desired change, one of which is **New Models of Delivery**. Part of the New Models of Delivery workstream is the **Community Action** strand. The aims of this strand are to:

- Build community capacity for self help
- Use community assets to support local action
- Increase and support voluntary sector provision
- Increase co-production

1.4 The City and County of Swansea Agreed to set aside the sum of £300,000 to support the delivery of the aims of the Community Action strand of the Sustainable Swansea Project. In particular, funding will be aimed at proposals from community groups to:

- Develop proposals to run Council services locally and/or
- Facilitate the transfer of community assets

1.5 The first round of Funding allocated £80,000 to four projects. The second round of funding allocated £38,024 the third round closed on the 5th September 2015, for this round the Fund received three applications which are presented to the panel for decision.

2. Principles Underlying the Fund

2.1 The Five underlying Principles of the fund are:

- 1) The Council will either reduce or withdraw from service provision across many current activities due to budget and hence service constraints.
- 2) The Council recognises the value of those services to the Community (either geographically or in the wider sense in terms of a user community), and wishes to encourage the continuation and development of those services through a different model delivered specifically by and through the Community.
- 3) The Council will not be able to support the cost of services going forward however delivered.(Unless they are directly commissioned or procured from the Community based provider)
- 4) The Council is willing to consider applications from interested parties who express an interest in continuing elements of service delivery which may or may not involve the use of current Council assets.

- 5) The Council will not retain any continuing liability for services or assets once transferred

3. Applications and Criteria

3.1 All applications should meet the principals and purposes listed above and can be used for (not exhaustive):

- Support to develop a business case expanding levels of community action, and/or providing a community based model of service delivery
- Funding for a local community engagement exercise to ascertain and develop levels of community involvement and engagement for community led services
- Support the development of co-produced services with the community and voluntary sector
- Work to set up a community trust to provide a community based service
- Training local people to run services or manage a facility, resulting in the Council withdrawing resources over time, or transferring assets.
- Evidenced costs in developing a business plan for future service delivery including market research, accountancy and legal costs.
- Potential initial set up costs, including engagement, training, capacity building.
- Support for professional advice
- It is anticipated a majority of supported projects will be based on revenue funding, however capital funding will be considered if the expenditure can demonstrate a long term saving or that an innovative project can be developed with some investment in capital expenditure.

3.2 The Fund will complement existing initiatives, but will also be used for **different things**, rather than simply be additional money for existing services. In other words, innovative bids which offer new solutions and build on community action.

3.3 Six applications have been received by the closing date for the fourth round of the fund on 4th March 2016.

1. Parc Williams Community Bowling Association – Greens at Parc Williams, Loughor
2. Beaufort Bowls Association – Beaufort Road Green, Plasmarl
3. St Thomas Church – Clock Maintenance, St Thomas
4. Bont Elim Community Church – Replace former playground surface with MUGA and associated drainage works.
5. City and County of Swansea Bowls Association – transfer of three greens and associated works, Dyfatty Park (City Centre), Coed Gwilym Park (Clydach) and Jersey Park (Port Tennant),
6. Coed Gwilym Bowls Association – Storage at Coed Gwilym Park, Clydach
7. Pontarddulais Partnership – Core costs of the Development Manager post, and running costs of Canolfan y Bont and the partnership.

3.4 Round 4 Applications are summarised in **Appendix A** – Each individual application is summarised against eligibility and project criteria in **Appendices B1-B7**, full application packs will be available for review prior to and at the meeting.

4. Equality & Engagement Implications

4.1 Equality Impact Assessments will be undertaken as appropriate on any decisions made at the panel.

5. Financial Implications

5.1 The Community Action Transformation fund has a pot of £300,000 to distribute over the initial four scheduled rounds – Allocation to date totals £171,301, leaving a maximum £128,699 to allocate in round four. The total amount of approved applications will be noted in preparation for any future rounds.

6. Legal Implications

6.1 The External Funding Panel is a Decision making panel as ratified by Cabinet at its meeting of 18th November 2014.

6.2 Any grant awarded will require a contract to be entered into between the applicants and the Council to which both parties will be legally bound.

Background Papers: None.

Appendices:

A - List of Applications – Round 4 – Community Action Transformation Fund.

B1-B7 - Individual applications summarised against eligibility and project criteria.

APPENDIX A

Community Action Transformation Fund

Round 4 September 2015

No	Group	Proposal Synopsis	Amount
01	Parc Williams Community Bowling Association	<p>The Association was formed to represent Loughor Bowls Club and Parc William Bowls Club.</p> <p>The Association would use the grant in order to upgrade the bowling green to a serviceable standard, which will provide the Association with a platform for maintenance going forward. The replacement of the wooden green surrounds is a matter of urgency; the preferred option is replacement by precast concrete channels which would require no further maintenance.</p> <p>Estimated (by CCS) saving to CCS: £7,200 pa (green maintenance) and £15,000 for green and bank surrounds</p>	£24,727
02	Beaufort Bowls Association	<p>The Association has been formed from Old Landorians BC and Landore Social BC. The Association has been formed by the clubs to run and maintain the green in Beaufort Road.</p> <p>Estimated (by Applicant) saving to CCS: £30,000 (figure based on what the club has been told it costs to maintain the green when soil and dressing are added plus the surrounding hedge. This does not include pathway or what is requested for the banks.</p>	£20,000
03	St Thomas Church – Clock	<p>The City and County of Swansea and its predecessors in title have been maintaining a number of clocks on Council and privately owned properties since the turn of the century. The public clocks maintenance contract has been awarded and run by Astra Clock Repairs for the past 30 years. However, as part of review and saving targets driven by Sustainable Swansea, the contract has now been reviewed in order to provide financial saving opportunities for the Council.</p>	£2,155

		<p>The Council will now look to pass back the responsibility to the individual owners in order for them to maintain and keep the clocks wound</p> <p>The Grant will allow St Thomas church to service the clock and provide training in its maintenance.</p> <p>Estimated (by Applicant) saving to CCS: the cost for an annual winding contract is in the region of £2,000 - £3,000 per year</p>	
04	Bont Elim Community Church	<p>The Church purchased an old school building in 2012. They are requesting funding to dig up the former playground, undertake drainage works and install a MUGA.(Multi Use Games Area)</p> <p>Estimated (by Applicant) saving to CCS: Not Identified</p>	£15,000
05	City & County of Swansea Bowls Association.	<p>This application is made by the City & County of Swansea Bowling Association on behalf of four clubs who are based at three greens in the Swansea area, namely Dyfatty Bowls Club (Dyfatty Park); BSC Landore Bowls Club (Coedgwilym Park); Jersey and St. Thomas Bowls Clubs (Jersey Park),</p> <p>The grant will be used to upgrade the bowling greens to a higher standard with the four sides of each green being raised so that the playing surface is level. The Group have applied for three years maintenance costs to seek to demonstrate long-term commitment. This will not only allow the clubs to continue the servicing of the greens for the next three years but build their resources both financially and of their volunteer workforce, enabling longevity and sustainability of the clubs going forward. It is anticipated that a minimum of 8 individuals per green will need to be trained over this period. While this is being achieved we will support one another, working together in ensuring the maintenance is carried out appropriately, with the potential of future cost savings.</p> <p>Estimated (by Applicant) saving to CCS: £10,002.54 ongoing maintenance/materials costs per annum per bowling green (these costs are based on those provided by the City</p>	£77,721

		and County of Swansea and are broken down as thus - £4178.65 plus VAT for cost including end of season renovations and £4156.80 plus VAT for a conservative 120 days irrigation at £34.64 per time. Plus the cost of raising the greens, estimated at £3200 per green. (estimate provided by group)	
06	Coed Gwilym Bowls Association	The Application is directly linked to the previous application from City and County of Swansea Bowling Association. Coed Gwilym Association is comprised of BSC Landore and INCO Vale Bowls Club, and the green is one of those covered by the application – The request is for the purchase of a storage Container at the green for the storage of equipment acquired under the application Estimated (by Applicant) saving to CCS: approximately £5,014 pa	£2,010
07	Pontarddulas Partnership	The application is for ongoing core costs of Pontardullais Partnership, Canolfan Y Bont Centre and Salary of the Project development manager. Estimated (by Applicant) saving to CCS: Not Identified. Applicant states - <i>It is almost impossible to estimate the probable savings to the City and County of Swansea as our work is so far-reaching.</i>	£24,260
	TOTAL		£165,873

Appendix B1

Community Action Transformation Fund: Assessment Ticksheet

Organisation: Parc Williams Bowls Association

Grant Total: £24,72

Ref No: CATF 4 – 01

Contact Name: Mr Denver Williams

Potential Saving to City and County of Swansea: £7,200 pa (green maintenance) and £15,000 for green and bank surrounds (quote provided By Culture and recreation staff)

Summary:

The application is made by Parc Williams Community Bowling Green Assoc. The Association was formed to represent the lawn bowls clubs of long standing who are based at Parc Williams, Loughor, Swansea. The associated bowls clubs being Loughor Bowls Club, Parc William Bowls Club and there is a possibility of a women's club using the facilities

The Association would use the grant in order to upgrade the bowling green to a serviceable standard, which will provide the Association with a platform for maintenance going forward. The replacement of the wooden green surrounds is a matter of urgency; the preferred option is replacement by precast concrete channels which would require no further maintenance.

Eligibility

<ul style="list-style-type: none">Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies	<p style="text-align: center;">✓</p> <p style="text-align: center;">New Association formed from existing clubs with requisite policies</p>
<ul style="list-style-type: none">New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies	<p style="text-align: center;">✓</p> <p style="text-align: center;">Has adopted a Constitution and requisite policies</p>

• A Community Council	N/A
• Proposal will provide an existing service in an innovative way or a new innovative service for which there is a demonstrable need	✓
• Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset under question .	✓
• Does the proposal save the City & County of Swansea money? Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel	✓
ELIGIBLE	Yes

Assessment

Finances

Expenditure	£
1. Annual maintenance	4,100
2. Renewal wooden green surrounds and bank surrounds to surround to improve the safe access,	14,016
3. Improvement to edge of green	3,200
Maintenance of Lawn Mower	450 Estimate
Legal costs re lease	450 Estimate
4. Purchase a Petrol Strimmer, to cut the banks	260
5. Water Sprinkler	1,194
6. Leaf Blower, to blow dead leaves from the green, thus prevent disease in the green	280
7. Insurance to Green & use of lawn mowers	777
Total Expenditure (a)	£24,727
Income (include status - Secured, Awaiting Decision or still to be raised)	
Local Business Donation	50
Assistance from Local Town Council	200
Raffle	200
Total Income (b)	£450
Total Amount to be met by CATF grant (a-b)	*£24,727

RECOMMENDATION	Support – to the amount of £24, 277 (expenditure minus income)
All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>
<ul style="list-style-type: none"> That the funding will support the 	Yes – The group have formed from longstanding Loughor clubs,

<p>provision of a local service to the residents of Swansea</p>	
<ul style="list-style-type: none"> The need and community support for the project proposal is demonstrated 	<p>The two clubs constituting the Association have at present a total of approximately 45 active members.</p> <p>They state they are currently working with Sport Wales Development teams to increase this number with a view to assisting more members of the community becoming active. Great progress is already being made towards this objective.</p> <p>It is proposed that during the coming summer the association are organising an open day for all members of the community. Further they are hold regular free coaching sessions, They state they have already have made contact with local schools</p>
<ul style="list-style-type: none"> Comments of Supporting Department 	<p>Ian Beynon: Development and Outreach Manager Culture and Recreation.</p> <p>Supportive of this application in full as it demonstrates that the clubs are willing to work together and prepared to take on maintenance after the first year, with the additional benefit of undertaking the necessary improvement works to secure the long-term use of the green. The application does not identify savings but these would be in the region of £7,200 for green maintenance and a future saving of up to £15,000 for green and bank surrounds</p>
<ul style="list-style-type: none"> Value for money 	<p>The transfer is estimated to save the City and County £ £7,200 per annum in pitch maintenance costs and a future saving of up to £15,000 for green and bank surrounds .</p>
<ul style="list-style-type: none"> Sustainability of Proposal in the longer term. 	<p>Financial sustainability for the future will be achieved by membership fees and green fees collected from members of the association. Without the future subsidy of the Council, it is anticipated that the fee paid by members will increase substantially. As most members are of retirement age we appreciate this could prove to be a hardship. To this end, the Association is actively pursuing the possibility of obtaining sponsorship from local business concerns. Initial response has been positive and we have been assured of financial help from these sources for next year.</p>

	<p>Overheads will be kept to a minimum by the use of voluntary labour for routine maintenance such as grass cutting etc.</p> <p>The asset transfer will enable the Association to erect advertising hoardings around the green (the existing arrangements prohibited advertising at the bowling green).</p> <p>The Association constitution contains an exit strategy.</p> <ul style="list-style-type: none"> • Continuing Fund Raising - An annual Money Raising Events • Increase membership will bring in more membership money • Increase in Teams will also bring in more money • Local business Donations/ Sponsorship (Annual) • Weekly raffle • Volunteers to maintain facilities
<ul style="list-style-type: none"> • Acceptable Monitoring and Evaluating proposals 	<p>Securing the future of bowls in the town for future generations and Increase in participation.</p> <p>The continuation of the long history of the two constituent bowls clubs based at Parc Williams, will in itself, be seen as a success. Many bowls clubs and bowling greens in the Swansea and Carmarthenshire areas have been forced into closure, or are in immediate threat of such action. However further success will be gauged by increased numbers of participants in the sport and the provision of a much improved facility for all members of the community.</p> <p>A review of project success will be undertaken by the Association at the end of the first season, and monitoring will continue.</p>

Appendix B2

Community Action Transformation Fund: Assessment Ticksheet

Organisation: Beaufort Bowls Association

Grant Total: £20,000

Ref No: CATF 4 – 02




Contact Name: Mr James Cross

Potential Saving to City and County of Swansea: £30,000 (figure based on what the club has been told it costs to maintain the green when soil and dressing are added plus the surrounding hedge) This does not include pathway or what is requested for the banks.

Summary:

The Application is made by The Beaufort Bowls Association. The Association has been formed from Old Landorians BC and Landore Social BC. The Association has been formed by the clubs to run and maintain the green in Beaufort Road. To facilitate the Asset transfer the group request one year maintenance, repairs to the banks and pathway, a storage cabin for equipment and some new equipment to encourage children and visually impaired players to take up the sport.

Eligibility

<ul style="list-style-type: none">Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies	 New Association formed from existing clubs with requisite policies
<ul style="list-style-type: none">New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies	 member groups have Policies – to be developed for association
<ul style="list-style-type: none">A Community Council	N/A
<ul style="list-style-type: none">Proposal will provide an existing service in an innovative way or a new innovative service for which there is a	

demonstrable need	
• Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset under question.	✓
• Does the proposal save the City & County of Swansea money? Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel	✓
ELIGIBLE	Yes

Assessment

Finances

Expenditure	£
Green maintenance (one Year)	£8,000
Surrounding banks and pathway	£10,000
Cabin for Equipment	£1,000
New bowls equipment for schoolchildren and visually impaired	£1000
Total Expenditure (a)	£20,000
Income (include status - Secured, Awaiting Decision or still to be raised)	
Current	£4,435
Sponsorship	£650
Membership (to come)	£2,200
Sponsorship (applied)	£700
Total Income (b)	£7985
Total Amount to be met by CATF grant (a-b)	*£20,000

RECOMMENDATION	Support – to the amount of £15,000 max (as recommended by Culture and Rec officers, pathways are not an eligible part of the application) and removing finances not secured against total income.
All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>
<ul style="list-style-type: none"> That the funding will support the provision of a local service to the residents of Swansea 	<p>Yes – the group has been formed from the user groups of the Green on Beaufort Road Landore.</p> <p>Old Landorians BC and Landore Social Club BC</p>
<ul style="list-style-type: none"> The need and community 	The two groups making up the Beaufort BA have 55 members who play on the green. This excludes

<p>support for the project proposal is demonstrated</p>	<p>players in Swansea who use the green for various trials and tournaments. Old Landorians are one of the most successful and well known clubs in Wales. The Club hosts two sessions per week for school children (in season) and provides lessons for novice players wishing to join the club. The grant would also be utilised to provide equipment for children and visually impaired members.</p>
<ul style="list-style-type: none"> • Comments of Supporting Department 	<p>Ian Beynon: Development and Outreach Manager Culture and Recreation.</p> <p>Supportive of this application as it demonstrates that the clubs are willing to work together and prepared to take on maintenance, with the additional benefit of undertaking the necessary improvement works to secure the long-term use of the green. The application does identify savings but these are potentially in excess of the actual savings that the Parks would make. In addition club has stated it will maintain but have added a cost towards maintenance. However bearing in mind the income they suggest they have (my view is that we shouldn't include all current club savings as this may prove unsustainable, suggest 50%) I would suggest a grant of £15k</p>
<ul style="list-style-type: none"> • Value for money 	<p>The transfer is estimated to save the City and County £30,000+ (their estimate) per annum in pitch maintenance costs.</p>
<ul style="list-style-type: none"> • Sustainability of Proposal in the longer term. 	<p>Stability going forward will be provided by Club Membership and Fees collected. At last years AGM members were informed that fees are likely to increase. We have written to a number of local businesses for sponsorship in coming seasons. An ongoing relationship with Admiral Insurance and a new commitment with the Collie Gang Trust are hoped to continue. If the level of success on the green can be continued it is hoped the profile will also raise.</p>
<ul style="list-style-type: none"> • Acceptable Monitoring and Evaluating proposals 	<p>Following last years AGM and members agreeing to become independent, the committee has agreed a plan to advance forward within the bowling arena. Ambitious plans to improve the green, membership exposure to the community and social interaction are top of the agenda. Regular updates are to be posted online. We want to form an association that Swansea can be proud of and a club attractive to encourage visits from touring sides from all over the UK. We have already started making small strides, the financial assistance required will assist us in achieving this objective.</p>

Appendix B3

Community Action Transformation Fund: Assessment Ticksheet

Organisation: St Thomas Church

Grant Total: £2,155

Ref No: CATF 4 – 03

Contact Name: Ms Sarah Thomas

Potential Saving to City and County of Swansea: £2 to 3,000 per annum.

Summary:





The City and County of Swansea and its predecessors in time have been maintaining a number of clocks on Council and privately owned properties since the turn of the 20th Century. Historically, there has always been an assumption that the Local Authority had an obligation under the Public Health Act to provide public clocks throughout the City. However, upon review and consultation with our legal department it has become apparent that the legislation is discretionary and was originally designed to provide local authorities with powers in order to erect new time pieces on both Council and privately owned buildings, where they deemed them necessary.

The public clocks maintenance contract has been awarded and run by Astra Clock Repairs for the past 30 years. However, as part of review and saving targets driven by Sustainable Swansea, the contract has now been reviewed in order to provide financial saving opportunities for the Council. The Council will now look to pass back the responsibility to the individual owners in order for them to maintain and keep the clocks wound.

However, it has been suggested that assistance could potentially be made available to the various Churches for the 1st year of the handover to allow them sufficient time to raise further financial support going forward. Unfortunately, most of the time pieces located on the various Church buildings are driven manually and are therefore more expensive to maintain and keep wound. The cost for an annual winding contract is in the region of £2,000 - £3,000 per year.

The Grant will allow St Thomas church to service the clock and provide training in its maintenance.

Eligibility

<ul style="list-style-type: none"> Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies 	 Church
<ul style="list-style-type: none"> New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies 	N/A
<ul style="list-style-type: none"> A Community Council 	N/A
<ul style="list-style-type: none"> Proposal will provide an existing service in an innovative way or a new innovative service for which there is a demonstrable need 	
<ul style="list-style-type: none"> Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset under question . 	
<ul style="list-style-type: none"> Does the proposal save the City & County of Swansea money? Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel 	
ELIGIBLE	Yes

Assessment

Finance

Expenditure	£
Attend on Site	£1,930
Dismantle and Clean the Clock	
Instruct on Site Personnel	
Annual Service 1 year	£225
Total Expenditure (a)	£2,155
Income (include status - Secured, Awaiting Decision or still to be raised)	
Total Income (b)	£
Total Amount to be met by CATF grant (a-b)	*£

RECOMMENDATION	Support - £2,155
All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>

<ul style="list-style-type: none"> • That the funding will support the provision of a local service to the residents of Swansea 	<p>Yes – it is a service the Council has supplied since the turn of the 20th century</p>
<ul style="list-style-type: none"> • The need and community support for the project proposal is demonstrated 	<p>The Clocks are a community focus</p>
<ul style="list-style-type: none"> • Comments of Supporting Department 	<p>Alex O'Brien – Estates.</p> <ul style="list-style-type: none"> • Principle is sound - a grant will facilitate the release of a long term service provision commitment.
<ul style="list-style-type: none"> • Value for money 	<p>The service transfer is estimated to save the City and County £2-3000 per annum per clock.</p> <p>The review of Public Clocks has enabled the Council to reduce the overall value of the contract from £20,100 p.a. to £6,000 p.a. although there is further scope to reduce the value of the contract. By passing back the responsibility to the individual owners and Churches it generates savings in perpetuity for the Council from both a management and financial perspective.</p>
<ul style="list-style-type: none"> • Sustainability of Proposal in the longer term. 	<p>The grant allows for on- site training for Church Members</p>
<ul style="list-style-type: none"> • Acceptable Monitoring and Evaluating proposals 	<p>The continuation of a service to the local community without intervention from the City and County of Swansea.</p>

Appendix B4

Community Action Transformation Fund: Assessment Ticksheet

Organisation: Bont Elim Community Church

Grant Total: £15,000

Ref No: CATF 4 – 04

Contact Name: Rev N Jason Beynon

Potential Saving to City and County of Swansea: Not identified in application.

Summary:

The Church purchased an old school building in 2012. They are requesting funding to dig up the former playground, undertake drainage works and install a MUGA.(Mutli Use Games Area)

Eligibility

<ul style="list-style-type: none">Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies	<p style="text-align: center;">✓ Community Church</p>
<ul style="list-style-type: none">New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies	<p style="text-align: center;">N/A</p>
<ul style="list-style-type: none">A Community Council	<p style="text-align: center;">N/A</p>
<ul style="list-style-type: none">Proposal will provide an existing service in an innovative way or a new innovative service for which there is a demonstrable need	<p style="text-align: center;">✗ - Not apparent</p>
<ul style="list-style-type: none">Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset under question .	<p style="text-align: center;">✗ - None identified</p>

<ul style="list-style-type: none"> Does the proposal save the City & County of Swansea money?. Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel 	<p>✘ Ineligible for CATF based on the fact there is no financial saving for the authority. There is no transfer of asset or service involved in the application. There is no supporting department that supports the need for a MUGA facility.</p>
ELIGIBLE	No

Assessment Not Applicable

Finances

Expenditure	£
Total Expenditure (a)	£
Income (include status - Secured, Awaiting Decision or still to be raised)	
Total Income (b)	£
Total Amount to be met by CATF grant (a-b)	*£

RECOMMENDATION	Ineligible - Refuse
All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>
<ul style="list-style-type: none"> That the funding will support the provision of a local service to the residents of Swansea 	
<ul style="list-style-type: none"> The need and community support for the project proposal is demonstrated 	
<ul style="list-style-type: none"> Comments of Supporting Department 	
<ul style="list-style-type: none"> Value for money 	
<ul style="list-style-type: none"> Sustainability of Proposal in the longer term. 	
<ul style="list-style-type: none"> Acceptable Monitoring and Evaluating proposals 	

Appendix B5

Community Action Transformation Fund: Assessment Ticksheet

Organisation: City and County of Swansea Bowls Association

Grant Total: £77,721

Ref No: CATF 4 – 05


Contact Name: Mr Keith Jacob

Potential Saving to City and County of Swansea: £10,002.54 ongoing maintenance/materials costs per annum per bowling green (these costs are based on those provided by the City and County of Swansea and are broken down as thus - £4178.65 plus VAT for cost including end of season renovations and £4156.80 plus VAT for a conservative 120 days irrigation at £34.64 per time. Plus the cost of raising the greens, estimated at £3200 per green. (Estimate provided by group)

Summary:

This application is made by the City & County of Swansea Bowling Association on behalf of four clubs who are based at three greens in the Swansea area, namely Dyfatty Bowls Club (Dyfatty Park); BSC Landore Bowls Club (Coed Gwilym Park); Jersey and St. Thomas Bowls Clubs (Jersey Park), The grant will be used to upgrade the bowling greens to a higher standard with the four sides of each green being raised so that the playing surface is level. The Group have applied for three years maintenance costs to seek to demonstrate long-term commitment. This will not only allow the clubs to continue the servicing of the greens for the next three years but build their resources both financially and of their volunteer workforce, enabling longevity and sustainability of the clubs going forward. It is anticipated that a minimum of 8 individuals per green will need to be trained over this period. While this is being achieved we will support one another, working together in ensuring the maintenance is carried out appropriately, with the potential of future cost savings.

Eligibility

<ul style="list-style-type: none">Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies	
<ul style="list-style-type: none">New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies	N/A
<ul style="list-style-type: none">A Community Council	N/A
<ul style="list-style-type: none">Proposal will provide an existing service in an innovative	

way or a new innovative service for which there is a demonstrable need	✓
• Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset under question .	✓
• Does the proposal save the City & County of Swansea money? Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel	✓
ELIGIBLE	Yes

Assessment

Finances

Expenditure	£
3 years maintenance for 3 greens (Avonmore Associates Ltd - £6960 p/a per club))	62,640
2 years costs for servicing of the mowers at 3 greens	1,565
Improvement/levelling of greens costs of 3 greens (Wayne Duggan)	9,800
Legal fees re lease (costs for City & County of Swansea and the City & County of Swansea Bowling Association)	500
Purchase of small petrol mowers for 2 greens (Dyfatty & Coedgwilym)	300
Purchase of Strimmer Kit for 1 green (Jersey/St Thomas)	180
Insurance costs	2,736
Total Expenditure (a)	£77,721
Income (include status - Secured, Awaiting Decision or still to be raised)	
Membership fees not due until the new season	
Match fees not due until the new season	
Total Income (b)	
Total Amount to be met by CATF grant (a-b)	*£77,721

RECOMMENDATION	<p>Support – to the amount of £37,000 as advised by Culture and Rec officers.</p> <p>The Department recommend each green be offered one year maintenance costs (in accordance with other clubs)</p> <p>They also suggest that if three greens becomes a burden in the first year they could reapply for assistance in the future.</p>
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All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>
<ul style="list-style-type: none"> • That the funding will support the provision of a local service to the residents of Swansea 	<p>Yes – The Four clubs represented are based at three bowling green across the city.</p>
<ul style="list-style-type: none"> • The need and community support for the project proposal is demonstrated 	<p>The clubs currently have a combined membership in excess of 120 members and expect this to increase to over 160 with the Coedgwilym green attracting two other teams to it, one being a ladies team. The four clubs will be working with the City and County of Swansea and Sport Wales Development teams with a view to increasing membership and participation in the sport in general by holding open days, pay and play and taster sessions and will be liaising with local schools to encourage child participation and offer free coaching sessions.</p> <p>The clubs at Jersey Park are also looking to build on their relationship with the Grenfell Park, St Thomas, Port Tennant Partnership (GSP), by creating a 'Friends of Jersey Park' that will actively encourage building the community spirit and the regeneration of the park and its facilities by a volunteer workforce. The work that they take on in respect of the green maintenance will enhance this.</p>
<ul style="list-style-type: none"> • Comments of Supporting Department 	<p>Ian Beynon: Development and Outreach Manager Culture and Recreation.</p> <p>Supportive of this application as it demonstrates that the clubs are willing to work together and prepared to take on maintenance, with the additional benefit of undertaking the necessary improvement works to secure the long-term use of the green. The application does identify savings to the council. In addition the clubs have stated they will maintain but have added a cost towards maintenance for 3 years. However I would suggest a grant of £37k.</p>

<ul style="list-style-type: none"> • Value for money 	<p>The Association estimates it saving to be £10,002.54 ongoing maintenance/materials costs per annum per bowling green (these costs are based on those provided by the City and County of Swansea and are broken down as thus - £4178.65 plus VAT for cost including end of season renovations and £4156.80 plus VAT for a conservative 120 days irrigation at £34.64 per time. Plus the cost of raising the greens, estimated at £3200 per green.</p>
<ul style="list-style-type: none"> • Sustainability of Proposal in the longer term. 	<p>The Association intend making membership affordable to everyone within the communities. With hard work, commitment and the dedication of all involved, the continued collection of membership and match fees, the selling of refreshments to players and additional active fundraising, the project will be financially sustainable. The Association plan to solicit sponsorship from local businesses and encourage touring teams from outside Swansea to visit our greens. to generate additional funds for the clubs and also bring visitors to the city centre and increased revenue to businesses therein.</p> <p>The Association will be applying for further grants for equipment for future use, so that any equipment loaned to us by the City and County of Swansea can be returned. A grant has already been secured for members to attend green maintenance training courses, which are currently being scheduled. As our knowledge and expertise on the maintenance of bowling greens increases, and as the clubs develop the skills of their volunteer workforce, we will be able to undertake additional work currently done by specialist greenkeepers. This will make additional substantial financial savings to the clubs, thus helping to maintain their continuation strategies.</p> <p>The continuation strategy is to increase club membership from the local communities, the development of ladies teams and the increase in participation by</p>

	<p>children from the schools and with family initiatives being put in place. The greens are valuable public assets that can be enjoyed by young and old, able bodied and persons with special needs, partially sighted etc.</p> <p>The Bowls Association and the four clubs will be amending their constitutions to make them charitable organisations by including relevant charitable sections preventing the distribution of any surpluses outside these charities and their distribution to other charitable bodies with similar aims in the event of the clubs' dissolution</p>
<ul style="list-style-type: none"> • Acceptable Monitoring and Evaluating proposals 	<p>The success of the project will be measured by:</p> <ol style="list-style-type: none"> 1. An increase in the casual use of the greens by the local community and visitors to the area. 2. Positive feedback from the schools and an increase in children and young people, as well as women and ethnic minorities participating in the game of bowls. 3. The continuation of the bowls clubs and an increase in club membership and the continued provision of the bowling greens in the communities. 4. Positive feedback on an improved playing surface from our club members and other users of the greens. <p>The Association also intend to monitor success via completion of questionnaires placed in our communities</p>

Appendix B6

Community Action Transformation Fund: Assessment Ticksheet

Organisation: Coed Gwilym Bowls Association

Grant Total: £2,010

Ref No: CATF 04 – 06

Contact Name: Mr David Rooke;

Potential Saving to City and County of Swansea: £5,014,

Summary:

The Application is directly linked to the previous application from City and County of Swansea Bowling Association. Coed Gwilym Association is comprised of BSC Landore (mentioned in Application 04-05) and latterly INCO Vale Bowls Club (referenced 04-05 as a potential partner), and the green is one of those covered by the application – The request is for the purchase of a storage Container at the green for the storage of equipment acquired under the application if successful.

Eligibility

• Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies	✓
• New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies	N/A
• A Community Council	N/A
• Proposal will provide an existing service in an innovative way or a new innovative service for which there is a demonstrable need	✓
• Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset under question .	✓
• Does the proposal save the City & County of Swansea money?. Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel	✓
ELIGIBLE	Yes

Assessment

Expenditure	£
Used 20 foot Container to store equipment	£2,010
Total Expenditure (a)	£
Income (include status - Secured, Awaiting Decision or still to be raised)	
Total Income (b)	£
Total Amount to be met by CATF grant (a-b)	*£2,010

RECOMMENDATION	Support – £2,010
All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>
<ul style="list-style-type: none"> That the funding will support the provision of a local service to the residents of Swansea 	Yes – Coed Gwylim park in Clydach
<ul style="list-style-type: none"> The need and community support for the project proposal is demonstrated 	The application compliments the previous application from the City and County of Swansea Bowls Association.
<ul style="list-style-type: none"> Comments of Supporting Department 	<p>Ian Beynon: Development and Outreach Manager Culture and Recreation.</p> <p>Straightforward happy to suggest support in full</p>
<ul style="list-style-type: none"> Value for money 	The transfer is estimated to save the City and County £7,200 per annum in pitch maintenance costs. However the group state on their application the potential charge for one year maintenance is £5,014
<ul style="list-style-type: none"> Sustainability of Proposal in the longer term. 	The groups in association with the City and County of Swansea Bowling Association intend to increase membership, attract touring teams and explore sponsorship options.

<ul style="list-style-type: none">• Acceptable Monitoring and Evaluating proposals	The Group anticipates that the 25 year lease will allow the member clubs to thrive and attract new members.
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Appendix B7

Community Action Transformation Fund: Assessment Ticksheet

Organisation: Pontarddulais Partnership

Grant Total: £24,260

Ref No: CATF 04 – 07

Contact Name: Mrs Catherine Harris

Potential Saving to City and County of Swansea: £ Not Identified.

Applicant states -

It is almost impossible to estimate the probable savings to the City and County of Swansea as our work is so far-reaching.

Summary:

The application is for ongoing core costs of Pontardullais Partnership, Canolfan Y Bont Centre and salary of the Project Development Manager.

Eligibility

<ul style="list-style-type: none">Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies	✓
<ul style="list-style-type: none">New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies	N/A
<ul style="list-style-type: none">A Community Council	N/A
<ul style="list-style-type: none">Proposal will provide an existing service in an innovative way or a new innovative service for which there is a demonstrable need	? – the application is for an ongoing project the group undertake valuable work in the community however this is not a consideration for the fund.
<ul style="list-style-type: none">Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset	✗ = not identified

under question .	
<ul style="list-style-type: none"> Does the proposal save the City & County of Swansea money?. Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel 	<p>✘ Ineligible for CATF based on the fact there is no financial saving for the authority. There is no transfer of asset or service involved in the application. There is no supporting department that supports the application. Whilst there may be extra service requirements placed on the City and County of Swansea should the Partnership not secure funding this is not currently a consideration for the fund..</p>
ELIGIBLE	No

Assessment

Expenditure	£
Compact Tractor with mid mounted cutting deck	£
Line Marker	£
Pitch splitter	£
Total Expenditure (a)	£
Income (include status - Secured, Awaiting Decision or still to be raised)	
Total Income (b)	£
Total Amount to be met by CATF grant (a-b)	*£

RECOMMENDATION	Ineligible
All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>
<ul style="list-style-type: none"> That the funding will support the provision of a local service to the residents of Swansea 	
<ul style="list-style-type: none"> The need and community support for the project proposal is demonstrated 	
<ul style="list-style-type: none"> Comments of Supporting Department 	
<ul style="list-style-type: none"> Value for money 	

• Sustainability of Proposal in the longer term.	
• Acceptable Monitoring and Evaluating proposals	